



# Employee Availability Form

Doc No: Employee Availability

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## General availability: Clients in private home / community access

Please note the times of day you are available, for example: Anytime from 6am – 8pm.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

## General availability: SIL Housing

Note: Some SIL shifts are longer 6-8 hour day shifts, and some are smaller 3-4 hour day shifts.

Note: Some SIL shifts include the combination of Afternoon shift from 4pm-10pm including Sleepover and Morning shift from 6am-8am. And some shifts can include Active Nights.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Are there any days of the week/hours you absolutely cannot work?

Notes/Future adjustments:

Employee's signature: \_\_\_\_\_

Team leader signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_